No.F.13/1/2025-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division
***

709, Chandralok Building,
Janpath, New Delhi
20.04.2026

OFFICE MEMORANDUM

Subject: Training Programs on Public Procurement for Government officers at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad.

AJNIFM have been conducting training programs in the area of public procurement since 2015 and more than 15000 officers/ staff have been already provided training in last ten years. It has been decided to continue the training programs on this subject with a view to upgrade the capacities of the officers with all relevant rules and procedures of public procurement.

2. All Ministries/ Departments are requested to nominate officers who are currently engaged in the area of Public Procurement, directly or indirectly. The training schedule for 2026-27 prepared by AJNIFM is enclosed herewith for information.

3. Ministries/ Departments may also direct their attached/ subordinate offices autonomous/ statutory bodies to nominate their officers for these trainings. **Complete cost for the training will be borne by the Department of Expenditure.**

4. The nominations may please be sent to Shri Kausal Kishore, Programme Director, AJNIFM, Sector-48, Pali Road, Faridabad-121001, e-mail: procurementtraining@nifm.ac.in, Ph: +91-0129-2465205. The copy of this O.M. is also available on website of this Department i.e. www.doe.gov.in →Divisions→ Procurement Policy Division. Any further query in this regard may be sent to AJNIFM/ undersigned.

Encl : As above

(Praveen Kujur) 20/4/26
Under Secretary to the Government of India
Tel. No. 23733770
Email: praveen.kujur@nic.in

To

Secretaries/ Financial Advisers of all Central Government Ministries/ Departments.

Copy to : Director, Arun Jaitley National Institute of Financial Management (AJNIFM), Pali Road, Sector-48, Faridabad – 121001, Email : director@nifm.ac.in

Arun Jaitley National Institute of Financial Management
Faridabad
Detail of various slots of Residential Training Program
Public Procurement (Basic & Advanced)
2026-2027

Sr. No	Month	Dates/Slots	Name of Training
1	May	04-08 May	MDP on Public Procurement (Basic)
2		11-15 May	MDP on Public Procurement (Basic)
3		18 - 22 May	MDP on Public Procurement (Advanced)
4	June	01-05 June	MDP on Public Procurement (Basic)
5		08-12 June	MDP on Public Procurement (Basic)
6		15-19 June	MDP on Public Procurement (Advanced)
7		29 June-03 July	MDP on Public Procurement (Basic)
8	July	13-17 July	MDP on Public Procurement (Basic)
9		20-24 July	MDP on Public Procurement (Advanced)
10		27 - 31 July	MDP on Public Procurement (Basic)
11	August	10-14 August	MDP on Public Procurement (Basic)
12		17-21 August	MDP on Public Procurement (Advanced)
13	September	07-11 September	MDP on Public Procurement (Basic)
14		14-18 September	MDP on Public Procurement (Basic)
15		21-25 September	MDP on Public Procurement (Advanced)
16	October	12-16 October	MDP on Public Procurement (Basic)
17		26-30 October	MDP on Public Procurement (Basic)
18	November	02-06 November	MDP on Public Procurement (Advanced)
19		16-20 November	MDP on Public Procurement (Basic)
20		30 Nov - 04 Dec	MDP on Public Procurement (Basic)
21	December	07-11 December	MDP on Public Procurement (Advanced)
22		14-18 December	MDP on Public Procurement (Basic)
23	January, 27	04-08 January	MDP on Public Procurement (Basic)
24		11-15 January	MDP on Public Procurement (Advanced)
25		18-22 January	MDP on Public Procurement (Basic)
26	February, 27	01-05 February	MDP on Public Procurement (Basic)
27		15-19 February	MDP on Public Procurement (Advanced)
28		22-26 February	MDP on Public Procurement (Basic)
29	March, 27	08-12 March	MDP on Public Procurement (Basic)
30		15-19 March	MDP on Public Procurement (Advanced)

* **Public Procurement (Basic)** Officers working at Grade Pay of 4800 or above in CDA Scale and E0 and above in IDA Scale and in any other scale equivalent to these two can participate this training.

***Public Procurement (Advanced)** Officer who has done Public Procurement(Basic) training can attend Public Procurement (Advanced) training or having 05 years of experience in the field of Procurement can attend this training.