No.F.13/1/2025-PPD(I)
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division
***

701, Chandralok Building,
Janpath, New Delhi
06.04.2026

OFFICE MEMORANDUM

Subject: Training Programs on Public Procurement for Government officers at Indian Institute of Corporate Affairs (IICA).

Reference: In supersession of this Department's OM of even number dated 02.04.2026.

Indian Institute of Corporate Affairs (IICA) with the approval of Department of Expenditure, Ministry of Finance, will be organizing a series of 5-day training programs on Public Procurement in 2026-27.

2. All Ministries/ Departments are requested to nominate officers who are currently engaged in the area of Public Procurement, directly or indirectly. Ministries/ Departments may also direct their attached/ subordinate offices autonomous/ statutory bodies to nominate their officers for these trainings. **The fee associated with the training [i.e. Rs. 45,000/- + GST (as applicable) per participant] will be borne by concerned Ministry/ Department/ Organisation nominating the officer and is to be paid directly to the IICA.** The training schedule for 2026-27 and bank details are enclosed herewith for information.

3. The nominations may be sent to Shri Rajesh Batra, Program Director, IICA, Plot no. P-6,7,8, Sector-5, IMT Manesar, Gurugram-122052, Haryana. E-mail: rajesh.batra@iica.in Mobile: +91-9871417394. Any further information may also be sought from the Program Director. A copy of this O.M. is also available on website of this Department i.e. www.doe.gov.in → Divisions→ Procurement Policy Division.

Encl : As above

(Anil Kumar)
Deputy Secretary (Procurement Policy)
Tel. No.: 23357920
Email: anil.kumar14@nic.in

To:

Secretaries/ Financial Advisers of all Central Government Ministries/ Departments.

Copy to : Shri Rajesh Batra, Program Director, IICA.

Number of Batches

- **09 Batches during F.Y. 2026-27**

Batch no.	Dates	Location	Check in / Check out	Tick One
1)	11 - 15 May, 2026	Shimla	• Check in - 10 May, 2026 (04:00 pm onwards) • Check out - 15 May, 2026	
2)	22 - 26 June, 2026	Gangtok	• Check in - 21 June, 2026 (04:00 pm onwards) • Check out - 26 June, 2026	
3)	20 - 24 July, 2026	Ooty	• Check in - 19 July, 2026 (04:00 pm onwards) • Check out - 24 July, 2026	
4)	17- 21 August, 2026	Goa	• Check in - 16 August, 2026 (04:00 pm onwards) • Check out - 21 August, 2026	
5)	16 - 20 November, 2026	Udaipur	• Check in - 15 November, 2026 (04:00 pm onwards) • Check out - 20 November, 2026	
6)	14 - 18 December, 2026	Indore	• Check in - 13 December, 2026 (04:00 pm onwards) • Check out - 18 December, 2026	
7)	18 - 22 January, 2027	Shillong	• Check in - 17 January, 2027 (04:00 pm onwards) • Check out - 22 January, 2027	
8)	22 - 26 February, 2027	Puri (Odisha)	• Check in - 21 February, 2027 (04:00 pm onwards) • Check out - 26 February, 2027	
9)	15 - 19 March, 2027	Goa	• Check in - 14 March, 2027 (04:00 pm onwards) • Check out - 19 March, 2027	

INDIAN INSTITUTE OF CORPORATE AFFAIRS
(CENTRE FOR MSME)

NOMINATION FORM (F.Y. 2026-27)

Department of Expenditure, GoI
Endorsed Five Day Familiarization Capacity Building Program
on
"Public Procurement (Policy and Procedures)"

- Please make photocopies in case of multiple nominations
- Please tick the programme for which the nomination is made:

Batch no.	Dates	Location	Check in / Check out	Tick One
1)	11 - 15 May, 2026	Shimla	• Check in - 10 May, 2026 (04:00 pm onwards) • Check out - 15 May, 2026	
2)	22 - 26 June, 2026	Gangtok	• Check in - 21 June, 2026 (04:00 pm onwards) • Check out - 26 June, 2026	
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9)	15 - 19 March, 2027	Goa	• Check in - 14 March, 2027 (04:00 pm onwards) • Check out - 19 March, 2027	

Note:

- The Five Day Capacity Building Program Fee covers costs of faculty, courseware, case studies, local hospitality, accommodation, food and refreshments and other institutional costs. The Institution does not provide accommodation for the family.
- Check-in will be one day before the start of the program
- Check-out will be on the last day of the program; however, the training will continue until 05:30 pm

Nominee's Information

Name (Mr./Ms.): _____Designation:_____

Organisation:_____

Address:_____

Phone(s): (Off)_____(Mobile)_____e-mail:_____

Details of Nominating Authority

Name of the Nominating Authority _____

Designation: _____Organization _____

GSTIN No._____PAN No._____

Address_____

Phone(s): (Off)_____(Mobile)_____e-mail:_____

Payment Details

Amount Payable		**Mode of Payment**	
Date of Instrument / Transfer		**UTR No.**	

Bank Account Details: -

S. No.	Particulars	Details
1.	Name of the Beneficiary	Indian Institute of Corporate Affairs
2.	Account Number	604810210000007
4.	Bank Name &Branch	Bank of India, Manesar Branch, Haryana
5.	NEFT IFSC Code	BKID0006705

PROGRAMME DIRECTOR	
Mr. Rajesh Batra, Head-Centre for MSME Indian Institute of Corporate Affairs	E-mail: rajesh.batra@iica.in , cmsme.iica@gmail.com Phone: 9871417394 , 8595690458

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